

A Basic Kit of Materials

Every unit commissioner should have a loose-leaf notebook containing materials and information that will facilitate service to the unit.

Following is a recommended list of notebook materials:

1. A list of units served, with a roster of the adults and youth members for each.
2. Names and addresses of council and district officers.
3. A map of the council and district.
4. A calendar of council and district events, including training opportunities.
5. Camp information.
6. Latest issues of *Boys' Life*, *Scouting*, and the council newsletter.
7. Commissioner Work Sheet (Cub Scout Pack).
8. Commissioner Work Sheet (Boy Scout Troop/Team).
9. Commissioner Work Sheet (Venturing Crew).
10. Guidelines for Action Planning Meeting
11. Pack Self-Assessment form
12. Troop/Team Self-Assessment form
13. Crew/Ship Self-Assessment form
14. *The Commissioner Fieldbook for Unit Service.*
15. *Commissioner Helps for Packs, Troops, and Crews.*

This fieldbook contains a list of other resources that are available to help units succeed. Commissioners should be thoroughly familiar with these. As they gain experience, they, no doubt, will acquire their own library of these references.

16—RESOURCES

Commissioner Service

- Administration of Commissioner Service*, No. 34501
- Commissioner Fieldbook for Unit Service*, No. 33621
- Commissioner Helps for Packs, Troops, and Crews*, No. 33618
- Commissioner Work Sheet (Pack), No. 34125C
- Commissioner Work Sheet (Troop/Team), No. 34126A
- Commissioner Work Sheet (Crew), No. 33660B
- Guidelines for Action Planning Meeting
- Pack Self-Assessment form
- Troop/Team Self-Assessment form
- Crew/Ship Self-Assessment form
- The District*, No. 33070
- A Handbook for District Operations*, No. 34739
- Commissioner Annual Orientation DVD*, AV-04DVD03
- Commissioner Service and District Operation Support DVD*, No. AV-06DVD08, with audiovisuals in support of commissioner service—
 - Highlights of District Operations for the 21st Century: How Districts Operate*
 - The Unit Commissioner's Orientation: Helping Units Succeed*
 - Unit Problem-Solving for Commissioners*
- Unit Commissioner Program Notebook, No. 26-006

Check out the commissioner website at www.scouting.org/commissioners. This site includes information on all commissioner resources, podcasts on key issues of interest to all commissioners, and special presentations about topics of interest.

Note the select line of items to increase commissioner identity. They may be ordered at your council Scout shop or by calling 800-323-0732.

Cub Scouting

- Den & Pack Meeting Resource Guide*, No. 34409
- Cub Scout Leader Book*, No. 33221
- Cub Scout Leader How-To Book*, No. 33832
- Webelos Leader Guide*, No. 33853
- How to Protect Your Children from Child Abuse: A Parent's Guide*, No. 100-014
- Fun for the Family*, No. 33012
- Cub Scout Leader Fast Start Training video*, No. AV-01DVD22

- Cub Scout Leader Specific Training*, No. AV-01V013
- Pack Record Book*, No. 33819

Boy Scouting

- Boy Scout Handbook*, No. 34554
- Scoutmaster Handbook*, No. 33009
- Troop Committee Guidebook*, No. 34505
- Troop Program Features* (Volume 1, No. 33110; Volume 2, No. 33111; Volume 3, No. 33112)
- Troop Program Resources*, No. 33588
- How to Protect Your Children from Child Abuse: A Parent's Guide*, No. 100-015
- Boy Scout Fast Start video*, No. AV-01DVD022
- Boy Scout Leader Specific Training DVD*, No. AV-02DVD15

Varsity Scouting

- Varsity Scout Leader Fast Start*, No. AV-02DVD04
- Varsity Scout Leader Guidebook*, No. 34827

Venturing

- Venturing Leader Manual*, No. 34655
- Venturer/Ranger Handbook*, No. 33494
- Sea Scout Manual*, No. 33239
- New Crew Fast Start*, No. AV-0322CD
- Venturing Fast Start CD-ROM*, No. AV-0321CD

General

- Advancement Report, No. 34403
- Cub Scout and Boy Scout Fast Start Leader Training DVD*, No. AV-01DVD22
- Troop/Team Record Book*, No. 34508
- Uniform Inspection Sheet
 - Adult Leader, No. 34048
 - Boy Scout/Varsity Scout, No. 34283
 - Cub Scout/Webelos Scout, No. 34282
- Unit Renewal Application Instructions, No. 524-420